

The Green, Devizes, Wiltshire, SN10 3AG

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**Devizes School  
& Sixth Form College**

Raising aspirations, building futures

November 2019

Dear Parents/Guardians

## Re: A2 Biology Fieldtrip to Osmington Bay Centre

It is essential that, as part of the A2 Biology course, all students undertake field studies. The trip will also give students the chance to complete some of their A2 theory and practical work.

We have chosen to book with PGL because not only do they offer excellent value but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards mean that students will be in safe hands at all times. Please visit PGL's website [www.pgl.co.uk](http://www.pgl.co.uk) to find out more about the company and the location at Osmington Bay, near Weymouth, we will be visiting.

We will be leaving Devizes School early on Monday 13<sup>th</sup> July 2020 and returning in the afternoon on Wednesday 15<sup>th</sup> July 2019. Throughout their stay the students will be staying at the fully equipped Osmington Bay Centre as a base for a variety of fieldwork assignments.

Unfortunately the cost of this course cannot be provided from school funds. I am therefore seeking voluntary contributions from parents to cover the cost of travel, accommodation, food and tuition by qualified staff at the centre. The cost this year will be £299 per student. At this stage, I would be grateful if you could return the attached confirmation slip with a non-returnable deposit of £40.00 to the school by Monday 16<sup>th</sup> December 2019. The rest of the cost of the trip can be paid in the following instalments:

Interim Instalment of £50.00 by Monday 27<sup>th</sup> January 2020

Final Instalment of £209.00 Monday 27<sup>th</sup> April 2020

The instalment payments should be made via the online facility called ParentPay. Your support in using ParentPay will help the school enormously. If a student is in receipt of a 16-19 Bursary they should apply to Mrs D Neate, Finance Hub Lead, for a Participation Grant towards the cost of the trip.

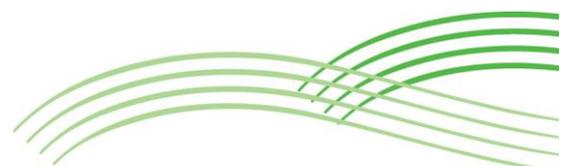
It has come to our attention that whilst at the PGL Centre, we may possibly be able to take part in some of the more adventurous activities that they run. The list includes activities such as ropes, abseiling, zip wire etc. Whilst the purpose of the visit is to study Ecology and collate data for the A Level Biology Required Practical, I also don't want to turn down any opportunities that may be offered in our down time. Risk assessments and insurance have been checked, plus PGL have a reassuring 60 years of experience organising trips for schools. Their extremely high standards mean that students will be in safe hands at all times. Please visit PGL's website [www.pgl.co.uk/insurance](http://www.pgl.co.uk/insurance) to understand the Key Facts and Insurance Policy from PGL. I am not looking for any further money to finance this and the decision to take part at the time of the event would be a free choice from your son/daughter and not compulsory.

Please note that if a student withdraws from the A2 Biology course less than eight weeks prior to the trip, then the full balance is also non-returnable. Details of the trip will be provided in due course, but if you would like any further information at this stage, please do not hesitate to contact me at the school.

Yours sincerely

**Mr D C James**  
Head of Science Faculty

Proud to be part of The White Horse Federation Multi-Academy Trust





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**To: Finance Office**

Student name: \_\_\_\_\_

Tutor group: \_\_\_\_\_

I agree to my son/daughter taking part in the A Level Biology Field course to Osmington Bay Centre from the 13th to 15th July 2020. I have paid a deposit of £40.00 via ParentPay\* / I enclose a deposit of £40.00 \* to cover costs and understand the conditions of payment as set out in the letter.

Signed: \_\_\_\_\_ Parent/Guardian

Date: \_\_\_\_\_

***\* Please delete as applicable***