

APPLICATION FOR USE OF ACCOMMODATION / FACILITIES AT DEVIZES SCHOOL

APPLICATIONS TO BE SUBMITTED NOT LESS THAN 3 WEEKS BEFORE PROPOSED DATE OF USE

Please enclose a copy of current Certificate of Public Liability Insurance with the completed Application Form

SPORTS PARTNERSHIP / COMMUNITY / COMMERCIAL (delete as applicable)

PARTICULARS OF ORGANISATION / CLUB

Name of Organisation.....

Name and Address of Hirer.....

.....

Tel No: mobile..... email.....

Will the hirer be present on the occasion of the hiring Yes No

If not please give details of person to be responsible during the letting:

Name.....

Address.....

Telephone no homemobile.....

Is this the first time an application has been made to Devizes School? Yes No

Are you currently working in partnership with Devizes Sports College? Yes No

FACILITIES REQUIRED

.....

Hall, Classroom (give number of rooms), Conference room, Gymnasium (no outdoor or marking soles), Playing Field, ATP, Netball / Tennis Court,

Purpose of use.....

Day(s).....Date(s).....

Time(s) of use: From..... To.....
(To include time required for any setting up and clearing away)

Other requirements.....

Other information.....

NOTE THE SCHOOL IS NOT LICENSED TO SELL ALCOHOL

DO YOU INTEND TO APPLY FOR A TEMPORARY EVENT NOTICE YES NO

If yes, further information can be obtained from Kennet District Council (01380 724911). If a license is deemed necessary please forward a copy to School.

I agree to the terms and conditions of the hiring as submitted to me and will pay the sum due on receipt of your invoice.

Signature of Hirer.....

Date.....

active body, active mind



**DEVIZES
SCHOOL**
A SPORTS COLLEGE

DEVIZES SCHOOL

DEVIZES SCHOOL
The Green
Devizes
Wilts SN10 3AG

Tel: 01380 724886

Fax: 01380 720955

facilities@devizes.wilts.sch.uk



Office Use

Caretakers acknowledgment of potential letting and observations:

Signed..... Date.....

Comments.....

Further Information.....

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Charging Category

Sporting Links	Community	Commercial	Sports College

Sports College Acknowledgement

Signed.....

Date.....