



LIVING LIFE THROUGH LANGUAGES AND LITERATURE

Languages and Literature Faculty

Marking, Assessment and Feedback Policy



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KEY STAGE 3

- All students will receive regular written formative feedback (once per fortnight) using Faculty marking stickers - “effort” and “attainment” will be RAG rated, as well as positives (at least 1) and targets for improvement
- Targets for improvement will, where possible, be phrased as a question to promote student reflection
- Students will be given ample lesson time to reflect effectively on feedback
- Students will respond to comments and targets set using green pen feedback
- In English DIRT sheets will be used for reflection at appropriate times in the course
- LRC booklets will be acknowledged and monitored (not necessarily using Faculty marking stickers)
- In Modern Languages, students will use the targets and reflections sheet to reflect on strengths and weaknesses at the end of each module
- In Modern Languages, students will complete assessments in Speaking, Writing, Reading and Listening at set times throughout the year as well as ongoing in-lesson and homelearning assessments

KEY STAGE 4

As for Key Stage 3, and in addition:

- In Modern Languages, students will receive feedback on completed Controlled Assessments – this will NOT be related to specific errors, but will give a general feel for the level of the piece. This MAY take the form of a marking sticker, or may be given verbally
- As they approach their exams, students will be given past papers to be completed in exam conditions and marked as per the mark scheme to inform students as to current grade
- In English, students’ extended work will be marked using the Faculty marking stickers but will also receive finer marking (for example specific comments in the margin)
- Diagnostic/Exam criteria grids will be used to give formative feedback as appropriate

KEY STAGE 5

As for Key Stage 3/4, and in addition:

- Work will be given regular formative feedback, but folders themselves will not be “heavy” marked – there will be frequent in-class checking that students are filing work correctly/taking effective notes